



# MFP Financial Reporting

How do we get the money and  
Report Expenditures?



# What do I have Primary Responsibility For?

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# MFP Financial Reporting Form



- Submitted by the State MFP Proj. Dir. to the CMS Proj. Off.
- Captures information similar to the CMS 64 Information Forms.
- Breaks out the HCBS Services line into individual services to provide your PO with more detailed information about demonstration expenditures.



# MFP MOE Form



- Maintenance of Effort – Statutory Requirement
- Covers State expenditures for the entirety of your Medicaid LTC system
- Tabs 1 and 2 should capture the LTC services and expenditures paid for by the regular Medicaid Program
- Tab 3 should capture the MFP expenditures and Rebalancing Investments



# MFP Budget Form



- May have been included in your RAI or Terms and Conditions
- Is required as part of your OP
- Will be required as part of your annual supplemental award application
- Captures very high level budget information and serves as your Budget Request/Proposal



# SF 269 or 269a



- Required form for any grant issued by CMS
- Submitted by the State MFP Proj. Dir. to the CMS Grants Office (cc to the CMS Proj. Off.)
- Semi-annual report of all expenditures and unliquidated obligations





# How do we get the Money?

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# MFP Expenditures



- Includes All 3 buckets of services and administrative costs
- Payment Management System (PMS)
- Submitted electronically by your agency's designated PMS Administrator

United States Department of Health & Human Services  
Program Support Center  
Financial Management Service  
Division of Payment Management

Payment Management System • SmartLink • Electronic 272

Last Updated: 9/24/2007

### DPM Secure Systems Login Links

Please select your desired service:

Service	Status as of 9/24/2007 4:13:01 PM EDT
• SmartLink Payment Request	Available
• Payment Management System	Available
• Electronic 272 Reporting	Available

THIS IS A U.S. GOVERNMENT SYSTEM AND IS FOR THE USE OF AUTHORIZED USERS ONLY. INDIVIDUALS USING THIS COMPUTER SYSTEM WITHOUT AUTHORITY OR IN EXCESS OF THEIR AUTHORITY, ARE SUBJECT TO HAVING ALL OF THEIR ACTIVITIES ON THIS SYSTEM MONITORED AND RECORDED BY SYSTEMS PERSONNEL.

IN THE COURSE OF MONITORING INDIVIDUALS IMPROPERLY USING THIS SYSTEM, OR IN THE COURSE OF SYSTEM MAINTENANCE, THE ACTIVITIES OF AUTHORIZED USERS MAY ALSO BE MONITORED.

ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING AND IS ADVISED THAT IF SUCH MONITORING REVEALS POSSIBLE EVIDENCE OF CRIMINAL ACTIVITY, SYSTEM PERSONNEL MAY PROVIDE THE EVIDENCE OF SUCH MONITORING TO LAW ENFORCEMENT OFFICIALS.

NOTICE: U.S. Government Computer. Unauthorized Use Prohibited by Title

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# MFP Expenditures



- PMS Smartlink – Used to draw down grant funds at any time.
  - **The SMARTLINK funds request process** enables grantees to request funds using a Personal Computer with an Internet connection. The funds are then delivered to the recipient via Electronic Funds Transfer (EFT).
  - **Information You Need From PMS** In order to place a request for funding, you need to obtain your User Identification and Password pair which allow you access to our systems. This information will come from your DPM Account Liaison.



# MFP Expenditures



- PSC 272 – Quarterly report of expenditures against those draw downs.

**PSC 272**

THE NATIONAL SERVICE  
2500 NE 65TH AVE  
VANCOUVER, RI 08661  
PIN: XXXXX PAN: XXXXX EIN: XXXXXXXXXX  
ACH REGION: 10 STATE: RI

**FEDERAL CASH TRANSACTION REPORT**  
STATUS OF FEDERAL CASH

OMB NO. 0990-078

PERIOD COVERED BY THIS REPORT:  
10/01/2003 - 12/31/2003  
USER CODE: F65  
P-TYPE

1. CASH ON HAND BEGINNING OF REPORTING PERIOD \$ -93,410.87  
2. TOTAL RECEIPTS (SEE STATEMENT OF CASH ACCOUNTABILITY FOR DETAILS) + 160,727.57  
\$ 67,316.70  
- -10,604,651.17  
\$  
\$

SC 272-A)  
D (LINE 3, MINUS LINE 4)  
5, ABOVE,  
ENTS FOR THE ENSUING  DAYS  
OR SUBCONTRACTORS  
\$  
\$

THE PMS CONTACT WHO IS RESPONSIBLE FOR YOUR ACCOUNT IS  
**Wally Pearce** OR STAFF AT: **301-443-9377**  
RETURN THE COMPLETED FORM TO:  
DIVISION OF PAYMENT MANAGEMENT  
P.O. BOX 6021  
ROCKVILLE, MD. 20852  
OR FAX TO **301-443-0377**

[Click Here to Certify this Electronic 272](#)

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**PSC 272-A**  
THE NATIONAL SERVICE

PIN: XXXXX PAN: XXXXX EIN: XXXXXXXXXX  
ACH REGION: 10 STATE: RI

HHS - PMS  
PERIOD COVERED BY THIS REPORT:  
10/01/2003 - 12/31/2003  
P-TYPE

To re-sort your data, click the button at top of column.  
Current sort method (Federal Grant ID)

LINE NUM	FED GRANT OR OTHER ID (A)	RECIP A/C OR OTHER ID NO (B)	AUTHORIZED * AMOUNT * (C)	FEDERAL SHARE NET DISBURSEMENT CUM - PREV PER (D)	CUM - CURR PER (E)
1	XXXXXXXXXXXX	<input type="text"/>	768,338.77	752,829.95	<input type="text"/>
2	XXXXXXXXXXXX	<input type="text"/>	6,048,800.00	5,844,116.94	<input type="text"/>
3	XXXXXXXXXXXX	<input type="text"/>	350,000.00	0.00	<input type="text"/>
4	XXXXXXXXXXXX	<input type="text"/>	519,794.00	170,645.41	<input type="text"/>
	XXXXXXXXXXXX	ON 12/09/2003	259,897.00		
SUB-TOTAL			7,686,932.77	6,767,592.30	6,899,821.95

[Refresh / Update Screen](#)  
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Form-272G lists inactive documents and their disbursements not listed above.  
[Click Here](#) to move documents from Form-272G that require a change in disbursements.  
[Click Here](#) to add documents missing from above and not on Form-272G.

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# Other Services



- Non Long-Term Care, i.e. acute services
- Billed through the regular Medicaid program on the CMS 64 (MBES System)
  - Submitted electronically by your agency's designated MBES Administrator for federal reimbursement



# What are the other Financial Reporting Requirements?



# Informational 64 Forms



- MFP Expenditures – All 3 Buckets of services and administrative costs
- Submitted electronically by your agency's designated MBES Administrator (64 9I, 9PI, 10I, and 10PI)
- Not used for reimbursement – CMS needs aggregate expenditure information to be entered into the MBES system for Medicaid budgeting purposes



# MFP Finder & Claims Files



- For Technical Support, contact Mathematica Policy Research (MPR)
- Created and submitted by your agency's MSIS Administrator
- Finder File – Flags the individual demonstration participants in MSIS
- Claims File – Extracts the expenditures for those individuals





# Questions?



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